**RedR UK COVID-19 Safety Protocol**

The COVID-19 Safety Protocol is designed to ensure safe training can take place while limiting the risk of virus transmission. This protocol applies to all RedR UK face-to-face training and all involved.

**Before Training**

* **Testing:** All participants, trainers, staff, and volunteers will need to take a PCR no later than 48 hours prior to the event or Lateral Flow (antigen) Test no later than 24 hours prior to arriving on site. Participants will be contacted by a RedR UK member of staff to confirm that they have completed a test and that it is negative[[1]](#footnote-2).
* If you live in the UK, you can order a box of seven Lateral Flow Tests online to be sent to your address or for collection at your local pharmacy, upon showing a Collect Code. Visit this link to order for delivery or for collection: <https://www.gov.uk/order-coronavirus-rapid-lateral-flow-tests>
* If you are arriving in the UK from overseas, you should check the following link to see which rules will apply: <https://www.gov.uk/guidance/red-amber-and-green-list-rules-for-entering-england>.
* **Declaration:** participants will be asked to complete a ‘COVID-19 Declaration’ and submit this to RedR UK stating they are free from COVID-19 symptoms, have taken a test within the required timeframe and understand the rules that are in place.

**On Arrival**

* **COVID-19 briefing:** participants will receive aCOVID-19 safety briefingby a RedR UK trainer prior to the commencement of the training, which will include all rules that training participants must adhere to and the response plan for a confirmed COVID-19 case.

**During Training**

* **Temperature checks:** temperature checks will take place each morning before participants enter training venue.
* **Social Distancing:** social distancing of at least one metre should be maintained throughout.
* **Face coverings:** face coverings are mandatory while inside buildings and must always be worn inside, unless eating or drinking. Eating arrangements for each learning event will be confirmed in the joining instructions you will receive from a RedR UK staff member. Face coverings must be worn while seated in training rooms and when taking part in group work. There are three types of masks that WHO recommends for the public – see on the link here [Coronavirus disease (COVID-19): Masks (who.int)](https://www.who.int/emergencies/diseases/novel-coronavirus-2019/question-and-answers-hub/q-a-detail/coronavirus-disease-covid-19-masks)
* **Symptom Reporting:** If a participant develops [symptoms](https://www.who.int/health-topics/coronavirus#tab=tab_3) whilst at the training, they must leave site immediately and must inform training organisers. RedR UK will not be responsible for arranging transport offsite for any participant or visitors. If you used public transport to reach the training venue, please notify your employer. Your employer should agree with your alternative means of leaving site that do not require the use of public transport. If you are feeling too unwell to travel you must seek medical advice immediately. If you do so, please notify reception to assist with directing the ambulance.

**Post Training**

* **Symptom reporting:** after the course, if you develop symptoms within 14-days, you should contact the RedR UK staff member administrating the course to let them know. (See WHO advisory on [symptoms](https://www.who.int/health-topics/coronavirus%22%20/l%20%22tab=tab_3).
* **Participant data:** COVID-19 declarations will be kept for 21-days from the last day of the course. Should anyone report symptoms, all participants and staff will be notified and informed of the likely risk of transmission. This could require you to self-isolate, depending on the rules in place in the country of the training.

**General Measures:**

* **Cleaning:** training venue providers will clean training rooms and furniture daily. Each desk will have hand sanitisers and desk disinfection equipment.
* **Capacity limits:** courses are limited to a maximum of 20 people.
* **Ventilation:** windows and doors will be kept open to allow natural ventilation (it is advisable to bring warm clothing because of this, regardless of the season).
* **Sharing equipment:** where there is a need to handle equipment (display items, books, pens, etc.) you should ensure that you sanitise your hands before and after with hand gel.

If you have any further questions regarding safety and biosecurity in our training, please contact us on [training@redr.org.uk](mailto:training@redr.org.uk)

Last updated on 31st January 2022

1. If participant test shows positive, they can be transferred to another course or receive a refund. RedR will keep 10% administration fee. [↑](#footnote-ref-2)