

# MONITORING AND EVALUATION

## TIMETABLE MARCH 2021

Below is the timetable for the online Monitoring and Evaluation course. All individual and group work outside of the live sessions will be hosted on our e-learning platform. Small modifications may be made to the timetable prior to the start of the training course.

DATE AND TIME	TOPICS
Prior to course start	Individual work
Live session 1 Monday, 1 <sup>st</sup> March 2021 13:30-17.00 GMT	Purpose of Monitoring and Evaluation (M&E)
	M&E and the project cycle
	Needs Assessment
Between Live Sessions 1 and 2	Individual work
	Group work
Live session 2 Wednesday, 3 <sup>rd</sup> March 2021 13:30-17.00 GMT	M&E during project design and proposal writing
	M&E during project design and proposal writing -Indicators
Between Live Sessions 2 and 3	Individual work
Live session 3 Friday 5 <sup>th</sup> March 2021 13:30-17.00 GMT	Planning
	Bias and ethics
	Sampling
Between Live Sessions 3 and 4	Group work
Live session 4 Monday, 8 <sup>th</sup> March 2021 13:30-17.00 GMT	Interview and other data collection methods
	Organising, analysing and describing data
Between Live Sessions 4 and 5	Individual work
Live session 5 Wednesday 10 <sup>th</sup> March 2021 13:30-17.00 GMT	Evaluation
	Reporting
After live session 5	Individual work